



Business Math

Grand Haven High School



Course Number: G88
Grade Level: 9th, 10th, 11th and 12th
Credits : 1/2
Prerequisite Courses : None

Course Description

This course will use math concepts and skills as they relate to areas of business such as bank services, taxes, payroll, retail and consumer credit. Students will also use Microsoft Excel to complete related tasks. A variety of group and individual projects will be completed. **Designated as a Senior math related course

Course Objectives

Students will learn a variety of math skills that are used in the workplace with an emphasis on a business setting. Students will also become familiar with a variety of documents/forms used in the workplace. After learning the math concepts for each unit, students will apply what they've learned using Microsoft Excel to complete a variety of documents. Accuracy and neatness will be emphasized.

Student Expectations

Students will be responsible and give their best effort to produce quality documents. they will work together with the teacher and all of their classmates to make the environment a pleasant and comfortable place to learn.

Communication

I can be reached through e-mail at keur@ghaps.org
I can be reached through my classroom phone at 850-6167

Building Behavioral Expectations

TEAM GH ... One Team, One Family, One Grand Haven. Be Kind. Always.

It is our expectation that ALL GHHS students, staff and parents will ... always give their best **EFFORT** in everything that they do, work hard to be **INCLUSIVE** of each other, show **RESPONSIBILITY** in class, the hallways, cafeteria and at events, and **WORK TOGETHER** at all times!

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Grading Policy

93-100 = A	80-82 = B-	68-69 = D+
90-92 = A-	78-79 = C+	63-67 = D
88-89 = B+	73-77 = C	60-62 = D-
83-87 = B	70-72 = C-	Below 60 or Missing Assignment = F

Classwork	50%
Participation/Professionalism	10%
Assessments	40%

Scope and Sequence

- * Basic Math Functions (Review)
- * Using Excel for Business Math
- * Bank Services
- * Payroll
- * Taxes
- * Insurance
- * Invoices and Discounts
- * Markup and Markdown
- * Interest
- * Consumer Credit and Mortgages
- * Annuities, Stocks and Bonds
- * Depreciation
- * Financial Statements
- * Business Statistics

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